



THOS2022 GENERAL GUIDELINES

I. OVERVIEW

The Outstanding Students (THOS) Awards is the annual flagship project of the Junior Chamber International Philippines-Bacolod, Inc. (**JCI-Bacolod, Inc.**).

The nominees will come from two (2) categories: Junior High School and College. Nominations will be formally made by the Dean of Students Affairs/Dean of Academic Affairs (or its equivalent) for the College level, and the Principal for the Junior High School level.

Using the Pre-Set Standards, members of the Board of Judges organized by the JCI-Bacolod, Inc. will evaluate the nomination and select the finalists and winners.

II. QUALIFICATIONS FOR NOMINATIONS

A. Basic Academic Requirements

1. Must be either a Grade 10 student (Junior High School category) or a graduating student (College category) and must not be a degree holder;
2. Must be in the upper 20% of the course and year in all semesters/year since enrollment in nominating school for which he/she is nominated up to the last completed semester/quarter/year;
3. Must not have a failing grade in any subject, including P.E., C.A.T., P.M.T., N.S.T.P., and the like;
4. Must not have an "incomplete" grade or unrecovered "conditional" grade in any subject taken;
5. For THOS 2022, he/she must not have any grade or mark lower than 80% (or its equivalent) in any required academic subject necessary for graduation; and
6. Must not have been placed on disciplinary probation, suspended, or punished for any disciplinary offense since enrolment and/or never had been charged or convicted of any criminal offense.

B. Extra-curricular Activities

Data for this criterion are to be found in the Nominee's Personal Data Sheet and Bidbook.

The following areas of endeavor are considered, although the list is not exclusive nor given in any order of importance and, for THOS 2022, may be in online platforms: *student government/campus organizations, civic/community work, school/student publication, forensic/oratory/ debate/public speaking, scientific research and discovery, sports / drama/arts.*

C. Personality/Interview

- a) intelligence and general knowledge
- b) facility of expression, bearing, neatness and appearance
- c) sense of justice and fairness, moral and physical courage
- d) cooperativeness, unselfishness, dependability, and initiative
- e) overall personality



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SCORING:

- A. **BIDBOOK = 70% OF THE GRAND TOTAL SCORE**
 - Leadership Excellence, Academic Excellence, Community Service
- B. **THE FINALISTS' FORUM/INTERVIEW = 30% OF THE GRAND TOTAL SCORE**

GRAND TOTAL:

Bidbook Score	70%
Finalists Forum/Interview Score	30 %
Total Score	100%

III. NUMBER OF NOMINEES

- A. Declaration of Nomination (Annex A provided herein) should come from and must be signed by the Dean of Student Affair/Academic Affairs (or its equivalent) for the College level, by the Principal for the High School level.
- B. A maximum of three (3) nominees per category per school shall be allowed.

IV. GUIDELINES FOR SUBMISSION OF REQUIREMENTS AND DOCUMENTS REQUIRED FOR NOMINATIONS TO BE VALID:

Each nominee must first register via the online [Nominee's Registration Form](#). (Ctrl+Click the words "Nominee's Registration Form to follow the link.)

Each nominee must accomplish all required data (all documents are downloadable from [the official website](#)). The TEMPLATE must be saved in **A SINGLE PDF file** and uploaded along with the nominee's 2x2 photo (nominee must be wearing school uniform or shirt with collar with background set to plain white) to the official Google Form link that would be sent via email upon confirmation of nominee's registration.

SUBMISSION OF REQUIREMENTS is from 8:00am of March 30, 2022, to 5:00pm only of April 9, 2022. No entries shall be accepted upon the closing of the Submission of Requirements regardless of circumstances.

All decisions of the judges and organizing body are final and may not be contested.



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A. THOS2022 TEMPLATE – REQUIREMENTS FOR NOMINATION CONTENT

1. **DECLARATION OF NOMINATION – ANNEX A**
2. **NOMINEE'S PERSONAL DATA SHEET – ANNEX B**
3. **CERTIFICATION FROM SCHOOL HEAD – ANNEX C** – This shall contain a brief explanation why the student is being nominated as well as description of his/her over-all personality and character. This certification must be duly signed by the Dean of Student Affairs/Academic Affairs (or its equivalent) for the College level, and by the Principal for the High School level indicating that all data and documents (Bidbook, Declaration of Nomination, Certifications, etc.) submitted to the THOS AWARDS Secretariat are true and correct and have been personally verified by the same school authorities.
4. **THOS 2022 NOMINEE'S TRANSCRIPT OF RECORDS – ANNEX D** – This must contain the complete VALIDATED TRANSCRIPT OF RECORDS (COLLEGE) OR FORM 138 OR GRADE 10 CARD (HIGH SCHOOL) from the first year to the last completed semester/quarter/year duly signed by the School Registrar and bearing the seal of the school for authentication purposes. For THOS2022, a scanned copy attached within this Annex is required.
5. **NOMINEE'S BIDBOOK/SUMMARY OF ACHIEVEMENTS**
 - a) 8.5x13" Paper Size is the basis of layout size for each page.
 - b) Each Nominee is allowed a minimum of twenty (20) pages and a maximum of eighty (80) pages. The counting of the pages starts at the first page of the title page (THOS2022 NOMINEE'S BIDBOOK/SUMMARY OF ACHIEVEMENTS). It is advised that participants prioritize their main involvements or activities.
 - c) Entries/Activities must be present in DESCENDING ORDER – This means that the first/top-most entry must come from the most recent school year down to the first year EXCEPT for Community Excellence Category wherein descending order means from highest position to lowest position.
 - d) In presenting multiple activities per schoolyear, it is recommended to start with the highest level of involvement (Example: International then National, Regional, Provincial, City, School, etc.)
 - e) PROOF OF VERACITY – scanned photos, certificates, and other documentary evidence that supports the declared position or involvement of the student in each activity. The number of supporting documents may vary per activity depending on the nominee's decision as long as the overall maximum number of pages is observed. All documents must be READABLE AND STUDENT'S PRESENCE MUST BE CLEARLY SEEN BY THE ASSESSORS. Supporting documents attached may be in the form of CLEAR scanned/screen shot of report cards, awards, certificates, citations, photos/photo collages, or any printed material attesting to the activity or award presented. Only one to two supporting documents shall be allowed for each entry/activity.



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- f) Participation in the activities deemed to be part of official position shall be included in the highest category to which it belongs to and therefore need not be separately included in the list of other involvements UNLESS MAJOR AWARDS have been conveyed because of it. (Example: Choir Leader singing in the school mass, in the school intramurals, and in the Christmas presentation, shall be considered as belonging to one point system in the category of being a Choir Leader UNLESS a MAJOR AWARD was conferred for the CHOIR in one particular contest).
- g) A nominee is prohibited to hire professionals to work on his/her bidbook. Doing so would immediately disqualify the nominee from the THOS Awards. Strict compliance to the order and format of the Bidbook Categories is required. Violations of the guidelines shall merit deductions in the overall score of the nominee.
- h) The following are the descriptions for each Bidbook Category:
 - I. **Leadership Excellence** - contains LEADERSHIP POSITIONS HELD in various school-based organizations (Student Council, School Publication, CAT, Academic and non-academic clubs, etc.), training and seminars attended (local, regional, national, and international), awards and special citations received, significant projects led and organized in school from first to fourth year in relation to leadership positions held.
 - II. **Academic Excellence** - contains the Grade Point Average (current School Year), Projected Academic Honors (end of SY), Honors and awards received in relation to academic subjects (local, regional, national, international), Academic contests won (local, regional, National, and international), other special awards as an official representative of the school (arts, sports, literary, etc.).
 - III. **Community Service/Involvement** - contains positions held in various community and Church-based organizations (Sangguniang Kabataan, Church, Youth Ministry, etc.), Trainings and seminar attended in relation to Community service, significant projects initiated and implemented for the church and community, awards and special citation received in relation to service rendered to the community.

For inquiries or clarifications, you may send an email to the THOS2022 Secretariat through thosawards2022@gmail.com. Thank you and welcome to The Outstanding Students Awards 2022!